

Academic Integrity Process

Incident Report

1

- Report submitted by faculty, staff, or student
- Office of Academic Initiatives and Integrity Office (OAI) notifies instructor/department of report
- Instructor refrains from issuing any grade until resolution of the process
- OAI gathers any missing information
- OAI assigns case to appropriate AIM

Academic Integrity Monitor (AIM).

2

- AIM is an Associate Dean designated by Dean of College/School
- AIM conducts initial review of allegations
- AIM is responsible for initial review of allegations that occur within courses in his/her college
- AIM is responsible for determining if evidence is sufficient to forward to AUAIB
 - If an AIM determines sufficient evidence exists – the case moves forward to AUAIB
 - If an AIM determines evidence is insufficient – the case is dismissed

Student/Faculty Input

3

- The Instructor of the course in which the alleged incident occurred may request the AUAIB review the case if he/she disagrees with the AIM's initial determination (with Department Chair/Head approval).
- A student has 3 options following an AIM's initial determination:
 - Consent to AIM's decision and recommendation for sanctions
 - Contest finding of responsibility
 - Contest the sanctions being imposed

All University Academic Integrity Board (AUAIB)

4

- The AUAIB consists of a faculty representative from each undergraduate college/school, the Graduate School and International Education and the library. There is also an undergraduate and graduate student representative
- The AUAIB uses a 'preponderance of evidence' standard of proof – evidence which shows that something more likely than not is true
- The AUAIB is responsible for imposing sanctions consistent with the Sanction Rubric
- Ordinarily, the AUAIB will not take a student's intent into account
- A student contesting an AIM's recommendation rarely attends an AUAIB hearing. This is only permitted if the student is facing a loss of scholarship, academic suspension, or expulsion
- Student's unable to attend AUAIB hearings are still allowed to participate through a written statement and/or a meeting with the Chair of the AUAIB
- Instructors do not typically attend hearings unless it is specifically requested by the AUAIB in order to allow for clarification of a complex incident.

Appeal

5

- Students or the instructor (with support of the Department Head/Chair) may appeal the AUAIB decision
- Appeals must be submitted within 5 business days of the AUAIB decision
- Appeals are determined by the Provost of Academic Affairs and the Chancellor